

SELECTMEN MEETING  
March 24, 2010

Attending: Michael Blaudschun, Chair; Margaret Schillemat & Warren Hammack, Selectmen.

Others Attending: Dawn Amer, Treasurer; Owen Iselin, Rick Lothrop, Fire Chief; Teri Upton, TC/TC; Kathy Schillemat, Richard Pratt, Police Chief.

1) Mike Blaudschun motioned to open an Executive Session at 7:00pm. Seconded by Margaret Schillemat. Motion carried. Only the 3 selectmen were in the meeting. Moved to open the Selectmen's meeting at 7:25pm, motion carried. All paperwork was signed and read at this time.

2) Rick Lothrop, Fire Chief; informed the selectmen that per RSA153:5 there has to be a permit to install a furnace for oil, gas & wood in any home. This paper needs to go with the building permits when work of this kind is being done.

3) Owen Iselin and the selectmen read the new and revised Town of Nelson Building Sexton Job summary. All agreed with the job summary and came to an agreement on the pay scale and cost of using Mr. Iselin's mower etc.

4) Dawn Amer, Treasurer; had a question about the Quicken soft ware that is used by the former Treasurer and that it will not reconcile with Quickbooks program that the town uses. The selectmen told Dawn that the work will be done in the office from now on and not outside the office. The selectmen asked Dawn to provide them with monthly reports on all expenditures for Police, Fire, Highway etc.

5) Carol Raynor, Planning & ZBA Clerk, will be informed that she can hold their meetings in the office. However, if there is a hearing, it should be held in the Town Hall because of the amount of people involved. The Planning Board meets the 2<sup>nd</sup> Thursday of the month and the ZBA meets the 1<sup>st</sup> Tuesday of the month, only as needed.

6) RSA's 31:104 and 31:105 were adopted by the selectmen tonight. Mike made the motion to adopt the above RSA's, which was seconded by Margaret. Motion carried unanimously.

7) Teri Upton and Kathy Schillemat came to discuss absentee ballots with the selectmen. The selectmen wanted to know the procedures that were in place for the absentee ballots. Teri, TC/TC called Dave Scanlan, the Deputy Secretary of State, and he called her back and explained that according to RSA 671:21 & 671:22 that Teri was responsible for the absentee ballots. When someone comes to apply for an absentee ballot, they will receive 2 ballots one for the town and one for the school. The School District Clerk, Kathy Schillemat, needs to prepare the school ballots and give them to the Town Clerk, Teri. The Town Clerk then becomes responsible for the ballots. The school district laws were not in the Town Clerk's law book so neither Teri nor Kathy realized what was expected of them. Things are now as they need to be for next election.

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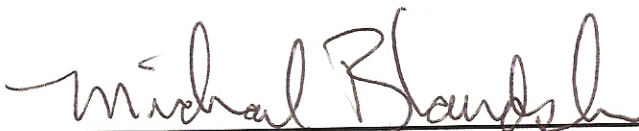
8) Mike called for another Executive Session at 8:45pm, seconded by Margaret, motion passed unanimously. Executive session adjourned at 9:10pm, by Mike B., seconded by Warren H., motion passed.

9) Call LGC for a treasurer's job description.  
Send agenda's for the selectmen every Tuesday for the Wednesday meeting.  
Check on a statistical revaluation for next year. Cross Country & DRA.  
Send letter for Mr. & Mrs. Fourney to their daughter.  
Town Hall rental/Call Susan Hensel.

10) Mike called for another executive session on police matters RSA 01-A:II (a) at 9:05pm. Seconded by Margaret. Motion carried. Executive Session adjourned at 10:00pm by Mike B. seconded by Warren H. Motion carried.

11) Mike motioned for the adjournment of the selectmen's meeting, seconded by Margaret. Motion carried unanimously at 10:05pm.

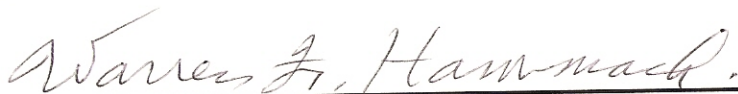
**March 24, 2010**



**Michael Blaudschun, Chairperson**

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**Margaret Schillemat**



**Warren Hammack**